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INFORMATION SHEET

This Information Sheet provides general conditions and terms which each Exhibitor must agree to in order to participate in the show. Our aim is to produce the best Vintage Market possible and these guidelines will only serve to make the shows the best they can be for everyone involved. We hope you will join us in our efforts to bring to our customers the very best Vintage Shopping experience.

Who May Participate: Guidelines

- 1) Anyone who wishes to sell second-hand, used, antique or collectible merchandise may participate in the show.
- 2) New merchandise is not allowed. No Crafts. No newly crafted from old pieces. No Services, food, home products etc.
- 3) Exhibitors must have a Texas State Sales Tax Permit.

How do I register?

First, please read this information sheet and the contract carefully. Then:

- 1) Fill out the contract making sure to read, initial and sign it (only one per year).
- 2) Fill out a Show Application (Order Form for each show).
- 3) Send the contract and Show Application with your payment. Show Applications will not be accepted without payment.
- 4) Within Two weeks of the show payment must be made by Cash, Money Order, Credit or Debit Card.

Sales Tax

Texas State Sales Tax must be collected by all Exhibitors and reported to the Comptroller's office. For information on obtaining a sales tax permit, please call (800) 252-5555 or (512) 463-4600 in Austin. Apply online at window.state.tx.us. All exhibitors must have active accounts in good standing.

Where the Sales are Held

City-Wide Garage Sale® * Palmer Events Center: 900 Barton Springs Road, Austin, TX 78704 (1.5 miles west of IH-35)
* Bell County Expo Center: 301 W. Loop 121, Belton, TX 76513 (60 miles north of Austin, Exit 292 off IH-35)
* Bastrop Convention Center: 1408 Chestnut St, Bastrop, TX 78602 (30 miles east of Austin off HWY 71)
* Williamson County Expo Center: 210 NW Carlos G. Parker Blvd, Taylor, TX 76574 (20 miles east of Round Rock off HWY 79)

Sale Hours

Exhibitors must be present and have their booths open for the entire duration of the show. Early packing/breakdown is not allowed.
Austin: Saturday 8:30am-5pm Sunday 11am-5pm Bastrop, Belton & Taylor: Saturday 9am-5pm Sunday 11am-4pm

The Contract (legal liability etc.)

You will notice that there are three places on the Contract that require your initials. This is to ensure that there are no misunderstandings with regard to certain guidelines for the show. Each year every exhibitor must sign a contract once for the entire year. A Show Application will then be required for each show.

Sharing:

If you would like to share a booth, both parties must read this Information Sheet and sign a Contract. All parties participating in the show must sign as Exhibitor on the Contract (only one contract is needed.)

Booth Sizes and Prices:

10X10 (10 feet across the front and 10 feet deep) Please refer to the Application for current prices. Remember that everything in your booth must be kept within the boundaries of your space. This is strictly enforced.
10X15 (15 feet across the front and 10 feet deep)
10X20 (20 feet across the front and 10 feet deep)

Booth Confirmation:

We will send Confirmations two weeks prior to the event. If you have applied but not received a Confirmation two weeks before the show, please contact us. If paying by credit card, you will be charged the Monday prior to the show date. You will receive an email the Wednesday prior to the show date noting your booth assignment (and drive-in time, if any, for Austin shows only).

Transfers and Refunds:

If you are unable to attend a show for any reason, please let us know as soon as possible. If the show is sold out and we are able to resell your space, you may transfer to another event for a \$20 transfer fee.

Booth Assignments

All spaces are assigned on a seniority basis (determined by the number of shows attended in the last two years). If you would like to request a specific booth or a booth in a particular area, please write your request on the Show Application in the space labeled Booth Requests. You will be assigned a booth as close to your choice as possible. If you did not get the space you requested, it was already rented to an Exhibitor with more seniority.

Inviting Friends to the Show

Please do not invite friends for the purpose of shopping early. If you ask another dealer or friend to help you move in they will not be allowed to shop on Friday. Early Shoppers passes are sold Saturday morning in Austin at 8:30am for \$12. Shopping and dealing on Friday is for Paid Exhibitors Only.

Set-up times

Austin: Friday 8am-3 pm (drive-in) or 4:00pm-7:00pm (no driving in during these hours). Saturday 7am-8:15am. All Austin set-up times are assigned according to booth number. Please note the move-in times for the Thanksgiving weekend Austin show may be altered.
Belton/Bastrop/Taylor: Friday Noon - 6pm and Saturday 7am-8:45am.